Clonakilty Library
visual guides

Using the Self Service Machine

This is Clonakilty Library

I can borrow books by
Talking to the librarian

Or using the Self-Service Machine. There are two Self-Service machines I can use in Clonakilty Library.
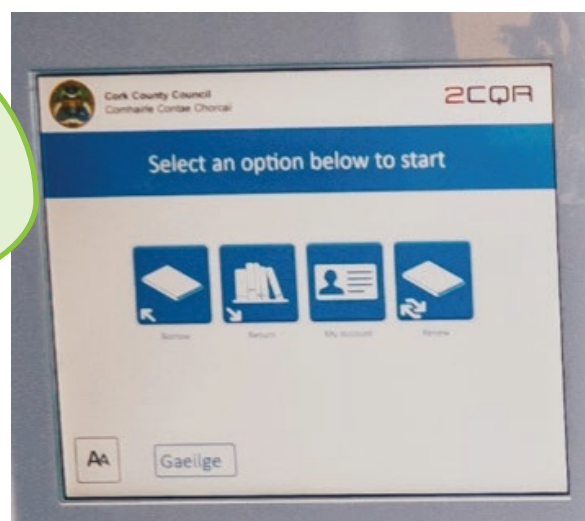
To begin using the machine I can press a button on the screen to pick what I want to do I can:
- ✔ Borrow a book
- ✔ Return a book
- ✔ Renew a book
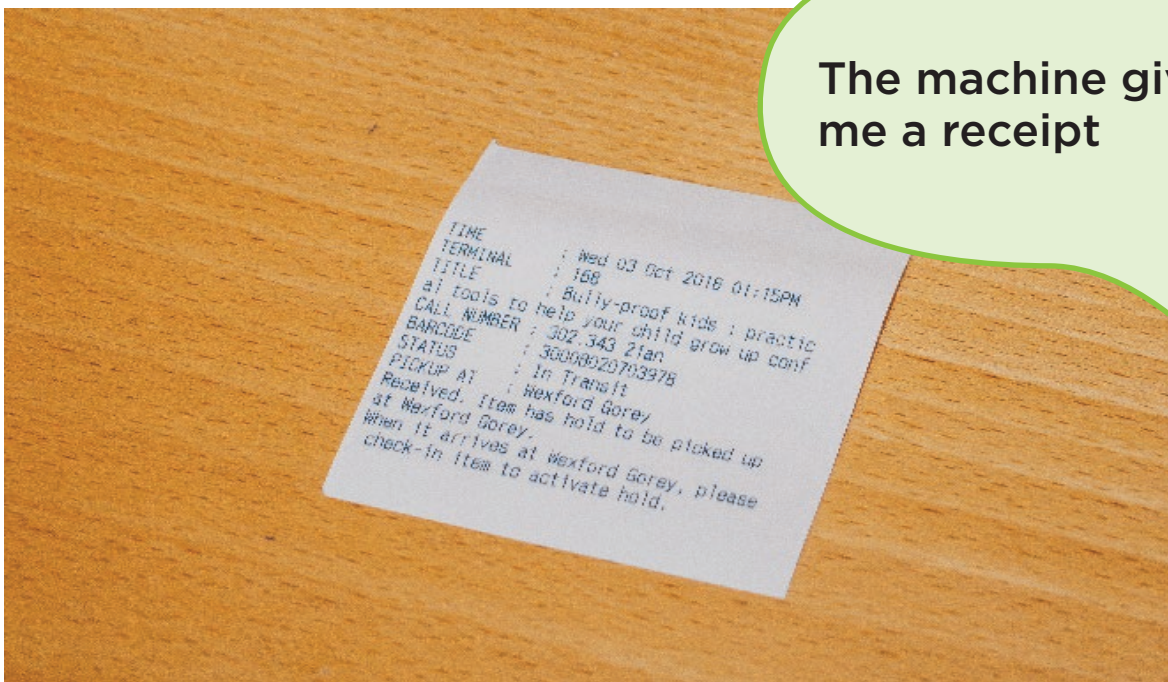

To borrow books
I scan my membership card

I can put each book on the tray. The machine scans the code

The machine gives me a receipt

To return a book –
I place my book on the tray.
The machine scans the code
✔   I check on the screen that the
         machine reads the book name
         correctly

The machine tells me to put my
returned book in either:

   The book bin

   Or the returns trolley

The book bin

Or the returns trolley

To renew a book
If I want to keep my library book out for longer than the return date I can renew my book rental on the Self-Service machine too.

I scan my card

The machine will tell me what books I have borrowed

I pick which ones I want to renew by pressing the button on the screen